



# *Joint Exercise of Powers Agency*

*City of Antioch   City of Brentwood   County of Contra Costa   City of Oakley*

## **Board of Directors**

**Thursday, March 14, 2019  
6:30 p.m.**

**Tri-Delta Transit Meeting Room  
801 Wilbur Avenue  
Antioch, California**

1. Call to Order
2. Public Comment
3. Consent Items
  - A. **APPROVE** minutes of the February 14, 2019 meeting.
  - B. **SR4 Balfour Road Interchange Project: APPROVE** Resolution No. 2019/01 accepting the construction of the Meridian Balfour Parking Lot Reconfiguration Project as complete and **DIRECT** the Program Manager to file Resolution No. 2019/01 and the Notice of Completion with the County's Recorder's office.
4. Determination
  - A. **RECEIVE** status report on projects associated with the former SR4 Bypass.
5. Adjournment

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The Authority will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact Staff at least 24 hours before the meeting, at (925) 595-4587.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the State Route 4 Bypass Authority to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 255 Glacier Drive, Martinez, CA during normal business hours."

**Board of Directors:**  
Sean Wright, City of Antioch - Chair  
Robert Taylor, City of Brentwood – Vice Chair  
Doug Hardcastle, City of Oakley  
Diane Burgis, Contra Costa County

**Authority Staff Office:**  
Contra Costa County  
255 Glacier Drive  
Martinez, CA 94553  
(925) 313-2000

**STATE ROUTE 4 BYPASS AUTHORITY**  
**Antioch - Brentwood - Oakley and Contra Costa County**

**JOINT EXERCISE OF POWERS AGENCY**

February 14, 2019

The regular Board meeting of the STATE ROUTE 4 BYPASS AUTHORITY was called to order in the Tri Delta Transit Meeting Room, 801 Wilbur Avenue, Antioch, California, by Chair Diane Burgis at 6:56 P.M.

**ROLL CALL**

PRESENT: Doug Hardcastle (Oakley), Robert (Bob) Taylor (Brentwood), Sean Wright (Antioch), and Chair Diane Burgis (Contra Costa County)

ABSENT: None

STAFF: Dale Dennis, Program Manager

**Chair**

Director Taylor nominated Sean Wright as Chair of the State Route 4 Bypass Authority. Director Burgis seconded the nomination. There were no other nominations, and the nominations were closed. **Sean Wright** was elected to serve as the Chair of the State Route 4 Bypass Authority for 2019, by the following vote:

AYES: Hardcastle, Taylor, Wright, Burgis  
NOES: None  
ABSTAIN: None  
ABSENT: None

**Vice Chair**

Director Hardcastle nominated Bob Taylor as Vice Chair of the State Route 4 Bypass Authority. Director Burgis seconded the nomination. There were no other nominations, and the nominations were closed. **Robert (Bob) Taylor** was elected to serve as the Vice Chair of the State Route 4 Bypass Authority for 2019, by the following vote:

AYES: Burgis, Hardcastle, Taylor, Wright  
NOES: None  
ABSTAIN: None  
ABSENT: None

### **PUBLIC COMMENT**

There were no comments from the public.

### **CONSENT ITEMS**

On motion by Director Hardcastle, seconded by Director Burgis, the Authority adopted the Consent Items by the following vote:

AYES: Burgis, Hardcastle, Taylor, Wright  
NOES: None  
ABSTAIN: None  
ABSENT: None

- A. APPROVED minutes of the December 13, 2018 meeting.
- B. APPROVED the Mid-year 2018/19 Work Plan and Budget.

### **DETERMINATION ITEM**

- A. RECEIVE Status Report on Projects Associated with the Former SR4 Bypass

Program Manager Dale Dennis reported that the SR4/Balfour Road Interchange Project was moving forward with anticipated completion by late March or early April 2019.

Director Taylor commented that the project looked good and was working well.

### **BOARDMEMBER COMMENTS**

There were no Boardmember comments.

### **ADJOURNMENT**

Chair Wright adjourned the meeting of the State Route 4 Bypass Authority at 6:59 P.M. to Thursday, March 14, 2019 at 6:30 P.M. or other day/time deemed appropriate by the Committee.

Respectfully submitted,

Anita L. Tucci-Smith  
Minutes Clerk

**STATE ROUTE 4  
BYPASS AUTHORITY**

DATE: March 14, 2019

**TO:** Board of Directors

**FROM:** Dale Dennis, Program Manager



**SUBJECT:** Approve Resolution of Acceptance and Notice of Completion for Construction of the Meridian Balfour Parking Lot Reconfiguration Project

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**Recommendation:** **APPROVE** Resolution No. 2019/01 accepting the construction of the Meridian Balfour Parking Lot Reconfiguration Project as complete and **DIRECT** the Program Manager to file Resolution No. 2019/01 and the Notice of Completion with the County's Recorder's office.

**Discussion:**

On June 14, 2018, the Board approved the project design and contract documents, including the plans, specifications, and bid addenda, for the Meridian Balfour Parking Lot Reconfiguration Project ("Project") on behalf of the Authority and its member agencies. The Board also awarded the construction contract for the Project to Bay Cities Paving & Grading, Inc. The Project was designed by Mark Thomas & Company. The Authority administered the construction of the Project, with WSP USA performing construction management services.

The Project has been completed and the project has been closed out. As such, staff is recommending the Board accept the work as complete and direct the Program Manager to file the attached Resolution No. 2019/01 and the Notice of Completion with the County's Recorder's office. This action by the Board will release the surety bonds secured by Bay Cities Paving & Grading, Inc. to ensure the performance of the work and allow for final payment to be made.

DD:nw

ACTION OF BOARD ON \_\_\_\_\_  
\_\_\_\_\_

APPROVED AS RECOMMENDED \_\_\_\_\_ OTHER \_\_\_\_\_

VOTE OF DIRECTORS

\_\_\_\_\_ UNANIMOUS (ABSENT \_\_\_\_\_)  
AYES: \_\_\_\_\_ NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Directors on the date shown.

ATTESTED \_\_\_\_\_  
Secretary to the Authority



Presented below is a summary of the budget status for Project.

Construction Budget	\$ 459,806
Total Construction Cost	<u>\$ 421,716</u>
Remaining Budget	\$ 38,090

Attachment: Resolution No. 2019/01 and Notice of Completion for the Meridian Balfour Parking Lot Reconfiguration Project

Recording Requested By: )  
STATE ROUTE 4 BYPASS AUTHORITY )  
 )  
When Recorded, Return To: )  
State Route 4 Bypass Authority )  
Program Manager )  
255 Glacier Drive )  
Martinez, CA 94553 )

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**STATE ROUTE 4 BYPASS AUTHORITY  
RESOLUTION NO. 2019/01**

In the Matter of Accepting and Giving  
Notice of Completion of Contract for  
Meridian Balfour Parking Lot Reconfiguration Project  
100 Cortona Way, Brentwood, CA

**WHEREAS**, the State Route 4 Bypass Authority on June 14, 2018, contracted with Bay Cities Paving and Grading, Inc. to reconfigure the existing parking lot for the Meridian Professional Center at 100 Cortona Way with Travelers Casualty and Surety Company of America as surety, for work to be performed in Brentwood, CA; and

**WHEREAS**, the Program Manager reports that said work has been inspected and complies with the plans, special provisions and standard specifications, and recommends its acceptance as complete as of March 14, 2019.

**NOW, THEREFORE**, the Governing Body of the State Route 4 Bypass Authority hereby accepts said work associated with the Meridian Balfour Parking Lot Reconfiguration Project as complete on March 14, 2019, and directs the Program Manager or his designee to file this Notice of Completion for said contract with the County Recorder. Within 15 days after the adoption of this resolution, the Program Manager, or designee, shall cause a copy of this resolution and the attached Notice of Completion to be recorded with the Contra Costa County Clerk-Recorder.

**I HEREBY CERTIFY** that the foregoing Resolution of Completion was introduced and passed at a regular meeting of the Board of the State Route 4 Bypass Authority, held on the 14<sup>th</sup> day March 2019.

Attest by:

\_\_\_\_\_  
Dale Dennis  
Program Manager

Attachment: Notice of Completion

Recording Requested By:  
STATE ROUTE 4 BYPASS AUTHORITY

When Recorded, Return To:  
State Route 4 Bypass Authority  
Program Manager  
255 Glacier Drive  
Martinez, CA 94553

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**STATE ROUTE 4 BYPASS AUTHORITY**  
**NOTICE OF COMPLETION**  
(Civil Code, § 9204)

NOTICE IS GIVEN that the governing body of the State Route 4 Bypass Authority accepted the following work of improvement as complete at its regular March 14, 2019 meeting:

- (1) Project name: Meridian Balfour Parking Lot Reconfiguration Project.
- (2) Date of completion: March 14, 2019.
- (3) Name and address of owner: State Route 4 Bypass Authority, c/o Public Works Department, 255 Glacier Dr., Martinez, CA 94553.
- (4) Nature of the interest or estate: Fee owner as of contract award. Grantor under that Stipulation for Judgment filed June 5, 2018, in *State Route 4 Bypass Authority v. Meridian Professional Center – Brentwood Owners Association*, Contra Costa County Superior Court Case No. C16-02202.
- (5) Name and address of direct contractor: Bay Cities Paving and Grading, Inc., 1450 Civic Court, Suite 400, Concord, California.
- (6) Name and address of the surety: Traveler's Casualty and Surety Company of America, 100 California Street, Suite 300, San Francisco, California.
- (7) Name and address of construction lender: None.
- (8) Description of site: A parking area constructed on State Route 4 Bypass Authority-owned property adjacent to the Meridian Professional Center, 100 Cortona Way, Brentwood, California. The property was subsequently transferred in accordance with the above-referenced Stipulation for Judgment.

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the agent of the above-referenced owner, State Route 4 Bypass Authority, which authorized the execution of the foregoing notice and on whose behalf I make this verification. I have read this Notice, and I know and understand the contents, and the facts stated in the Notice are true and correct.

Dated: March 14, 2019

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Dale Dennis, Program Manager  
State Route 4 Bypass Authority